

Child Protection Intervention Policy and Procedures 2009



1. Child Protection and Intervention Policy

This document states the reasons for legislation to protect children and young people and provides a framework that describes your organisation's commitment, responsibilities and expectations under the child protection legislation.

2. Notification Procedures for Allegations of Child Abuse

This document is an outline of the procedures to be followed by your organisation when allegations of child abuse are reported. It identifies the responsibilities of individuals, the processes that must be undertaken, aspects relating to confidentiality and the requirements of the new legislation.

Child Protection & Intervention Policy

EXECUTIVE STATEMENT

The issue of child abuse is a complex problem that has an impact on all areas of society, including participation in sport and recreation activities.

The Wood Royal Commission into the NSW Police Service, led to increased community awareness of the significant number of child sexual assaults and incidents of abuse which occur. It also highlighted the need for the development and implementation of strategies to protect children from abusive situations.

Protecting children from abuse is a responsibility that we must all undertake. Through the implementation of strategies that assist in preventing child abuse from occurring, **Enfield Rovers Soccer Club Inc.** has taken a pro-active role in relation to child protection and intervention. These strategies will help to foster a safe and positive environment for children and young people to participate in physical activities.

In addition, development of Child Protection and Intervention Policy and Guidelines provides the Organisation with an excellent risk management tool for developing prevention strategies and for the effective management of child abuse issues within sport.

Information contained in this document will create a framework and provide direction for staff, officials, coaches, volunteers, members and parents of children and young people involved in **Enfield Rovers Soccer Club Inc.** and affiliated regional and local clubs. It will help deliver a consistent approach to child abuse prevention at all levels of the sport and recreation industry.

Charles Tama
President of Enfield Rovers Soccer Club Inc
Date 04/04/09

POLICY
STATEMENT

Enfield Rovers Soccer Club Inc. is committed to ensuring that the safety, welfare and wellbeing of children are maintained at all times during their participation in activities run by **Enfield Rovers Soccer Club Inc.** and its member bodies.

RATIONALE

Enfield Rovers Soccer Club Inc. aims to promote a safe environment for all children and to assist all staff, officials, coaches, members and volunteers to recognise child abuse and neglect and follow the appropriate notification procedures when reporting alleged abuse.

The focus of the policy and guidelines is the prevention of child abuse in the sporting environment.

This policy and guidelines promote the care and protection of children participating in **Enfield Rovers Soccer Club Inc.** and provide information and direction for employees, official, coaches, volunteers and members of the organisation.

This policy and guidelines will assist **Enfield Rovers Soccer Club Inc.** in establishing coordinated strategies for dealing with the problem of child abuse and neglect in a responsible, effective and consistent manner.

OBJECTIVES

Through the development of this policy **Enfield Rovers Soccer Club Inc.** objectives are to:

1. provide information to assist staff and volunteers in dealing with all forms of child abuse
2. provide comprehensive guidelines relating to risk minimisation and reporting/ notification procedures
3. provide direction to all staff and volunteers regarding their legal responsibilities under child protection legislation
4. promote and adopt **Enfield Rovers Soccer Club Inc.** principles for child protection and intervention amongst staff, volunteers, coaches, members and parents of children participating in the organisation's programs and competitions.

SCOPE OF
POLICY

The Child Protection Intervention Policy of **Enfield Rovers Soccer Club Inc.** are applicable to all management and staff (paid, voluntary, permanent or casual) of **Enfield Rovers Soccer Club Inc.**, and its affiliated regional/ local clubs.

IMPLEMENTATION OF
LEGISLATION

In order to implement the child protection legislation **Enfield Rovers Soccer Club Inc.** will undertake to:

1. implement strategies and procedures that focus on the best interests of children and meet the requirements of child protection legislation
2. promote a safe and supportive environment for all children and young people participating in activities which come under the umbrella of **Enfield Rovers Soccer Club Inc.**
3. increase awareness and emphasise the importance of child protection issues in a sporting environment to all those involved with the activities of **Enfield Rovers Soccer Club Inc.** This includes administrators, coaches, officials, athletes, parents and their children.
4. ensure that all staff of **Enfield Rovers Soccer Club Inc.** are aware of their responsibilities arising from recent child protection legislation, in particular, the requirement under the Child Protection (Prohibited Employment) Act 1998, to inform their employers if they have been convicted of a serious sex offence.

EXPECTATIONS

Administrators, coaches, officials, members and volunteers often have a high level of contact with children in the sporting environment and play a major part in the successful operation of sporting activities.

Coaches and officials are often seen as role models. They have significant influence on the children they come into contact with and therefore have significant responsibilities. **Enfield Rovers Soccer Club Inc.** expects that all administrators, coaches and officials whether paid or unpaid, who participate in organised sport under the banner of this Organisation will commit to implementing risk management strategies developed by **Enfield Rovers Soccer Club Inc.** for child protection and intervention.

POLICY
REVIEW

Enfield Rovers Soccer Club Inc. Child Protection and Intervention Policy and Guidelines will be reviewed annually and updated in line with any legislative changes that have significant impact on the manner in which child protection and intervention issues are to be dealt with.

Charles Tama
President of Enfield Rovers Soccer Club Inc Date 04/04/09

Notification Procedures for Allegations of Child Abuse

R A T I O N A L E

Enfield Rovers Soccer Club Inc. acknowledges that issues regarding child abuse and the reporting of allegations of child abuse is highly sensitive, and should be dealt with in a confidential manner.

Enfield Rovers Soccer Club Inc. has developed these notification procedures to ensure that confidentiality is maintained throughout the process and that consistent procedures for reporting are encouraged.

Enfield Rovers Soccer Club Inc. will be proactive in its role to protect children and encourage an open environment that allows employees and members to be aware of their rights and responsibilities within the Organisation.

C H I L D P R O T E C T I O N O F F I C E R

To deal appropriately with these issues and to ensure that the confidentiality of all parties involved is maintained, one person within **Enfield Rovers Soccer Club Inc.** will be designated as the child protection officer.

The child protection officer is responsible for reporting any allegations of child abuse that occur in **Enfield Rovers Soccer Club Inc.** to the local branch of the Department of Community Services (DoCS), and the NSW Police Service. If the child protection officer is not available then the most senior person within **Enfield Rovers Soccer Club Inc.** should be notified.

Child Protection Officer for season 2009

Name: Lucia Cipriani

Position: MCPO

Mobile: 0404 032 293

Fax: 02 -9712 8588

W H A T S H O U L D B E R E P O R T E D ?

Some incidents **may seem minor**, however, they may in fact reveal more serious concerns of misconduct or a pattern of behaviour that requires further scrutiny. All people associated with **Enfield Rovers Soccer Club Inc.** should be aware of the indicators for child abuse and sexual abuse so that they may make an informed decision on what to report.

If you have reasonable grounds to suspect that a child participating in any organised activities conducted by **Enfield Rovers Soccer Club Inc.** is at risk report the matter to the child protection officer.

W R I T T E N N O T I F I C A T I O N

Verbal notification of alleged child abuse must be followed up in writing within 24 hours to the local Department of Community Services using the child protection notification form provided.

I N V E S T I G A T I O N

If an incident of child abuse occurs in **Enfield Rovers Soccer Club Inc.** it is not the responsibility of persons within **Enfield Rovers Soccer Club Inc.** to take it upon themselves to determine whether the allegation is true or false. This responsibility belongs with the NSW Department of Community Service and the Judiciary.

Depending on the nature of the allegations and the extent of the situation, the NSW Department of Community Service will determine the manner in which the matter will be investigated. This may involve the NSW Police Service.

C O N F I D E N T I A L I T Y

All matters regarding allegations of child abuse are to be treated as confidential. The person designated as the child protection officer is the contact person for any incident involving allegations of child abuse. This is essential for confidentiality. Confidentiality protects all individuals involved:

- the alleged victim
- the alleged offender, and
- the person making the notification.

COMMISSION
FOR CHILDREN
AND YOUNG
PEOPLE ACT
1998

Under the **Commission for Children and Young People Act 1998**
Enfield Rovers Soccer Club Inc. is required to:

1. notify the Commission for Children and Young People of the name and other identifying details of any employee against whom relevant disciplinary proceedings have been completed by **Enfield Rovers Soccer Club Inc** irrespective of the findings (except where the allegation has been proven to be vexatious, mischievous or false)
2. provide details of child abuse allegations/ convictions against employees to the Commission
3. notify the Commission of any applicants for child-related employment, rejected as a result of risks identified through employment screening processes
4. ensure that records of all information required to be submitted to the Commission for Children and Young People are retained by **Enfield Rovers Soccer Club Inc.**

CHILD
PROTECTION
(PROHIBITED
EMPLOYMENT)
ACT 1998

Under the **Child Protection (Prohibited Employment) Act 1998**
Enfield Rovers Soccer Club Inc.

1. **will not** commence employing a person in a child-related position without first requiring them to disclose whether or not they are a 'prohibited person'
2. **will not** commence employing, or continue to employ, in child-related employment, a person that has been identified as a 'prohibited person'.